EXAMPLE ONLY. CLICK HERE to download a saveable, printable, reusable version for just $14.99.

TO: _____

TENANT NAME(S)

and all other persons in possession of the leased premises described below:

_____

ADDRESS OF RENTAL PROPERTY

_____ Virginia _____

CITY **STATE** **ZIP CODE**

FROM: _____

IN ACCORDANCE WITH CODE OF VIRGINIA § 55-248.37 (a):

A. The landlord or the tenant may terminate a week-to-week tenancy by serving a written notice on the other at least seven days prior to the next rent due date. The landlord or the tenant may terminate a month-to-month tenancy by serving a written notice on the other at least 30 days prior to the next rent due date, unless the rental agreement provides for a different notice period. The landlord and the tenant may agree in writing to an early termination of a rental agreement. In the event that no such agreement is reached, the provisions of § 55-248.35 shall control.

YOU ARE HEREBY NOTIFIED that effective **30 Day** after the date this notice has been served to you, the periodic tenancy by which you hold possession of the premises is terminated, at which time you are required to vacate and surrender possession of the premises. If you fail to do so, legal proceedings will be instituted against you to recover possession of the premises, damages, and costs of suit.

YOU MUST VACATE THE PREMISES AND DELIVER UP POSSESSION BY: _____

"MOVE-OUT DATE"

If you are in doubt regarding your legal rights and obligations, you should seek legal assistance.

RECORD OF SERVICE

I , _____, declare under penalty of perjury that on _____,
I served the above notice, of which this is a true copy, in the manner(s) indicated below:

- ☐ Hand delivered to the Tenant
- ☐ Given to person of suitable age and discretion at the Premises
- ☐ Conspicuously posted on the Premises
- ☐ Sent via certified mail with return receipt requested

_____

DATE